**Appendix 3: Risk Register**

| | | | | | Date Raised | Owner | Gross | | Current | | Residual | | Comments | Controls | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Title | Risk description | Opp/ threat | Cause | Consequence | | | I | P | I | P | I | P | | Control description | Due date | Status | Progress % | Action Owner |
| Decline in income | Not spending BCF funds | Threat | Not amending the existing policy to reflect current needs | Required spending levels not achieved so that external funding may be reduced. | 16/12/19 | BW | 4 | 4 | 2 | 2 | 2 | 2 | Current policy in place | Keep BCF and County Council informed on progress. Implement amended policy. | 12/02/20 | | | |
| Reduced funding | Not spending BCF funds | Threat | Funding reduced | Oxford City still has a statutory duty to approve DFG and may have to review budget provision for funding DFG works. | 16/12/19 | BW | 4 | 4 | 2 | 2 | 2 | 2 | Current policy in place | Implement amended policy. Review budget provision for DFG works | 12/02/20 | | | |
| Waiting Lists | Capacity of contractors to undertake additional works | Threat | Lack of suitably qualified contractors | Waiting lists and back-up of workload. | 16/12/19 | BW | 2 | 2 | 2 | 2 | 2 | 2 | Subject to availability of local contractors | Work with procurement to implement Framework for contractors. | 12/02/20 | | | |
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